The General James E. Hill Lifetime Space Achievement Award is the highest personal and professional honor presented by the Space Foundation. It is awarded annually in memory of the Space Foundation’s long-time Chairman, General James E. Hill, USAF (Ret). The award recognizes outstanding individuals who have distinguished themselves through lifetime contributions to the welfare or betterment of humankind through the exploration, development and utilization of space, or the use of space technology, information, themes or resources in academic, cultural, industrial or other pursuits of broad benefit to humanity. The nominees and their contributions must be judged by the Board of Directors of the Space Foundation to be of the highest caliber and be nationally or internationally significant.

Eligibility
The award is presented to an individual who’s personal or professional contributions in the space arena span a minimum of 20 years.

Number of Awards
Not more than one award is conferred each year, except by specific approval by the Board of Directors of the Space Foundation. An individual may only receive the award once.

Eligible Persons
Any person whose distinguished lifetime achievement through the exploration, development or utilization of space – whether technical, managerial, academic, scientific, private, public, political, governmental, journalistic, artistic, astronautic or cosmonautic – has either:

a. Space as its primary emphasis or focus, or
b. Been carried out in such manner that the individual is widely recognized as a “champion” of space.

Eligible Contributions
The lifetime achievement being honored must meet at least two of the following measures:
• Significantly advanced the state-of-the-art of space technology
• Significantly advanced humankind’s understanding of space or space technology
• Significantly contributed to public understanding of, or support for, space endeavors
• Significantly and positively shaped governmental policy toward space
• Effectively interpreted, through visual or other communicative arts, the majesty and importance of space
• Effectively provided – by management, advocacy or design – significant, enduring or crucial space systems or infrastructure
• Effectively employed space technologies, research systems, or space-derived data to improve the human condition through the artistic, scientific or humanistic endeavor

Exemplification of Mission
The Mission of the Space Foundation is “To advance space-related endeavors to inspire, enable and propel humanity.” Eligible persons must exemplify the Space Foundation mission by meeting at least three of the following five specific criteria:

a. Publication or Public Speaking: Has written or published (through any medium) papers, textbooks, articles, etc., relating to the exploration, development or utilization of space, or has spoken in public forums such as conferences and symposia. (Examples: books and magazines; conferences and meetings; radio and television shows)

b. Public Relations/Space Awareness: Has been active in promoting and disseminating information about space exploration, development or utilization through any medium.

c. Interdisciplinary Activity: Has been active with non-space-related groups – whether professional, fraternal, industrial, academic or community based – resulting in a transfer of space knowledge to other professions or groups.

d. Humanitarian Service: Has been active in community or public service not related to normal job responsibilities. (Examples: hospital or school boards; charitable community endeavors; government/civic service)

e. Space Foundation Service: Has volunteered or otherwise contributed significant or extended effort on behalf of the Space Foundation and its mission.

Specific Nomination, Review and Approval Procedures

Nomination Period
Nominations will be accepted from approximately July 1 through September 30 of each year. The specific nomination period for each year will be outlined in that year’s call for nominations.

Who May Nominate
Any person may nominate a candidate for the General James E. Hill Lifetime Space Achievement Award, with the exception that individuals may not nominate themselves. Additionally, the Space Foundation actively solicits nominations from members of the Space Foundation Board of Directors, from each Space Foundation corporate member company, from NASA center directors
and the NASA administrator, and from U.S. Air Force Space Command, U.S. Strategic Command, NRO, NIMA, NOAA administrator, OCST, OSTP and others.

Nomination Form and Address
The nomination should be in the form of a letter, not to exceed two pages in length, addressed to:

Kathleen Vinson, Vice President - Operations
Space Foundation
4425 Arrowswest Drive
Colorado Springs, Colorado  80907
e-mail: kvinson@spacefoundation.org
fax: 719.218.9030

Selection Process
1. The Space Foundation leadership team will review all nominations.
2. The Space Foundation leadership team will select no fewer than two and no more than five finalists.
3. The Space Foundation leadership team will present the nominations of the finalists, along with its ranked recommendations, to the Executive Committee of the Space Foundation Board of Directors.
4. The Executive Committee will finalize its recommendation, which will then be presented in writing to the full Board of Directors for ratification. A simple majority is required to ratify the selection of the honoree. If a simple majority is not obtained, the Executive Committee will decide whether to make an alternate recommendation.
5. Upon ratification by the Board of Directors, the honoree will be notified immediately in writing by the Chief Executive Officer.

Presentation
The General James E. Hill Lifetime Space Achievement Award shall be presented during the Space Foundation’s annual Space Symposium.